

BASTROP COUNTY DEVELOPMENT SERVICES APPLICATION

211 Jackson Street, Bastrop, Texas 78602 • 512 / 581-7176 • 512 / 581-7178 (fax) • Website: www.co.bastrop.tx.us

OFFICIAL USE ONLY

PRINT CLEARLY AND COMPLETE ALL QUESTIONS. ENTER "N/A" IF ITEM DOES NOT APPLY. DO NOT LEAVE ANY ITEM BLANK.

Project: _____

APPLICATION TYPE –Select all that apply.

- Development/Construction
 Driveway
 911Address
 Temporary Address

REQUIRED DOCUMENTS –Application must include items shown below. An incomplete/illegible application will delay the process and may be returned.

- Proof of Ownership
 Copy of Survey or Plat
 Site Plan
 Other Required Documents

PROPERTY OWNER INFORMATION –Enter property owner information only; do not enter builder or agent information.

Name(s) Shown on Deed: _____

Mailing Address: _____ Apt/Unit/Ste #: _____

City: _____ State: _____ Zip: _____

Daytime Phone #: _____ Email: _____

PROPERTY DESCRIPTION –Refer to Bastrop Central Appraisal District on-line property records at www.bastropcad.org or call 512-303-1930.

Property ID Number(s): R _____ Number of Acres: _____

Legal Description(s): _____

Does this property comply with local subdivision plat requirements or meet an exception to the plat requirements? Yes No

ENDANGERED SPECIES ACT –Refer to the Bastrop County Lost Pines Habitat Conservation Plan Area [map](#).

Is the property located in the Lost Pines Habitat Conservation Plan (LPHCP) area (e.g.: Houston toad habitat)? Yes No

If yes, do you agree to participate in the LPHCP for incidental take authorization of the endangered Houston toad? Yes No

FLOODPLAIN/FLOODWAY –Refer to FEMA flood [map](#)

Is any part of the property within the Federal Emergency Management Agency (FEMA) 100-year floodplain? Yes No

DRIVEWAY MATERIAL- Gravel Road Base Asphalt Concrete Other _____

DRIVEWAY EXTENSION- (Length: _____ and Width _____)

Gravel
 Road Base
 Asphalt
 Concrete
 Other _____

WATER SOURCE: Private Water Well Public Water System: Name: _____

DEVELOPMENT INFORMATION –Provide the following information for each existing and proposed structure. Use additional sheets if necessary.

List each existing building and indicate if it will be demolished/removed and date: _____

Enter the number of new/proposed structures: _____ Provide the following information for each new/proposed structure:

Classification: Single Family Residential Non Single-Family Residential Main Guest/Secondary Duplex Accessory Building

Multi-Family Single-Unit Commercial Multi-Unit Commercial

Construction: Site-Built Mobile/Pre-manufactured RV/Travel Trailer Other: _____

Foundation: Slab Pier and Beam Road Base Other: _____

Dimensions: Occupied Square Footage (heat/cool): _____ Total Square Footage: _____

Bathrooms: _____ Bedrooms: _____ Number of Floors/Subfloors: _____ Kitchens: _____

Contractor: _____

Daytime Phone #: _____ Email: _____

ACKNOWLEDGEMENT –Read and acknowledge

I certify that all information, statements and documents provided are true and correct to the best of my knowledge. I understand that permit(s) may be revoked by Bastrop County, its duly appointed agents, representatives and staff ("the County") at their discretion. Should development/plans be altered, I agree to submit a revised application, pay any additional fees, and immediately cease development until further notice by the County. I acknowledge that the submittal of this application and any subsequent permit(s)/correspondence(s) does not create liability on the part of the County; in addition I agree to hold the County harmless against any actions for resulting personal injury or property damage. I hereby grant the County access to the identified property for site, development, and compliance inspections.

Signature: _____ Date: _____

Print Name: _____ Owner Owner's Agent (*Owner's written approval required.*)

APPLICATION REQUIREMENTS

Application submittal includes all items shown below. An incomplete/illegible application will delay process and may be returned.

9-1-1 ADDRESS, DRIVEWAY & DEVELOPMENT

- | | |
|---|--|
| <input type="checkbox"/> Fee | <input type="checkbox"/> Site Plan |
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Release of Easement* |
| <input type="checkbox"/> Proof of Ownership | <input type="checkbox"/> Other Permit(s)* |
| <input type="checkbox"/> Copy of Survey or Plat | <input type="checkbox"/> Additional Information* |

* As Requested

** Aerobic System Only

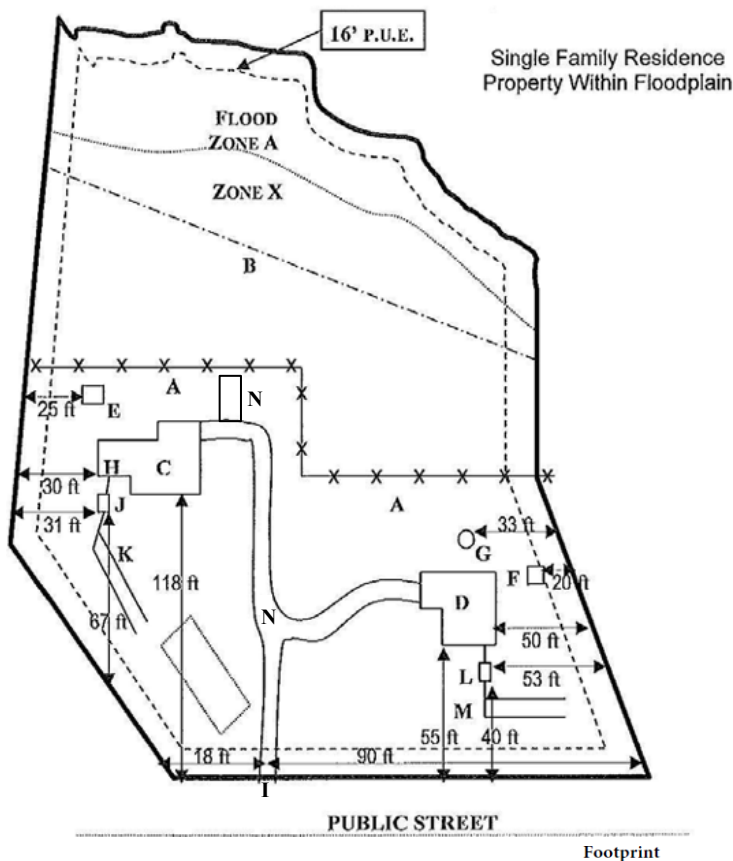
ON-SITE SEWAGE FACILITY (OSSF)

- | | |
|---|--|
| <input type="checkbox"/> Fee | <input type="checkbox"/> Release of Easement* |
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Soil Evaluation Report |
| <input type="checkbox"/> Proof of Ownership | <input type="checkbox"/> Maintenance Contract** |
| <input type="checkbox"/> Copy of Survey or Plat | <input type="checkbox"/> Applicable Affidavit(s) |
| <input type="checkbox"/> Septic Plan/Specifications | <input type="checkbox"/> Floor Plan |
| | <input type="checkbox"/> Additional Information* |

LOST PINES HABITAT CONSERVATION (LPHCP)

[Contact the LPHCP Administrator for participation information.](#)

SAMPLE SITE PLAN



Note: Property gently slopes (<2%) from the SW corner to the NE corner

- A. Existing fence line (does not encroach drainage easement)
- B. Drainage easement (undeveloped and maintained)
- C. Proposed 4-bedroom, 2800 sq. ft. site-built house
- D. Existing 3 bedroom, 2300 sq. ft. site built house
- E. Proposed outbuilding
- F. Existing outbuilding
- G. Proposed above-ground pool
- H. Patio
- I. Driveway**
- J. Proposed septic tank
- K. Proposed drain field
- L. Existing septic tank
- M. Existing drain field
- N. Driveway extension**

****Driveway/ Driveway Extension-** (Length and Width)

PROOF OF OWNERSHIP: A copy of the deed is required.

COPY OF SURVEY OR PLAT: A copy of the survey map is required or plat.

COPY OF OTHER REQUIRED PERMITS: (example: TxDOT driveway permit, Utility, etc.)

RELEASE OF EASEMENT: Release is required when construction extends onto or across an easement. (Document will need to be filed and recorded at the [Bastrop County Clerk's Office](#))

FEES: As indicated on the Application Fees.

Development Services Application Fees

*A check or money order payable to Bastrop County for the appropriate fee(s) must accompany the completed application.
Fees are non-refundable.*

Development Permits	
911 Address	\$0.00
Driveway	\$50.00
Driveway constructed without a permit	\$75.00
Single-Family	\$225.00
Single Family (in Flood Plain)	\$300.00
Accessory/Incidental (in Flood Plain)	Add \$50 to Tiered Fees
Accessory/Incidental	Tiered
up to 200 SF	\$50.00
200SF - 1,000 SF	\$100.00
< 1,000 SF	\$500.00
Recreational Vehicle	\$225.00
Recreational Vehicle (in Flood Plain)	\$300.00
Condominium Regime (without Floodplain)	\$500+\$450/Unit
Condominium regime (with Floodplain)	\$800+\$450/Unit
Manufactured Home Rental Community (without Floodplain)	\$500+\$450/Slot
Manufactured Home Rental Community (with Floodplain)	\$800+\$450/Slot
Manufactured Home Rental Community- Final Inspection	\$100/Slot
RV Park (without Floodplain)	\$500+\$450/RV Slip
RV Park (with Floodplain)	\$800+\$450/RV Slip
RV Park-Final Inspection	\$100/RV Slip
Commercial Site Plan per Acre	
Site up to one(1) Acre	\$4,000.00
Each Additional Acre	\$800.00
Additional Fee with Floodplain	\$300.00
Non-Single Family Residential	
Without Floodplain	\$500+\$450/Unit
With Floodplain	\$800+\$450/Unit
Utility Permit/Work within the Right-Of-Way (overhead/ bore)	\$100.00
Utility Permit/Work within the Right-Of-Way (road cut) Stock	\$500.00
Pond (Cut/Fill)	\$250.00
OSSF	
Standard Residential	\$600.00
Standard Commercial	\$1,000.00
Non-Standard, designed by PE or Designer	
Residential	\$700.00
Aerobic Residential	\$700.00
Commercial	\$1,200.00
Aerobic Commercial	\$1,200.00
OSSF Design Resubmission	\$250/Resubmission
System modification	
Residential	\$300.00
Commercial	\$500.00
Re-Inspection	\$200/Inspection
Maintenance contract late fee	\$100.00
OSSF renewal fee Residential	\$20.00
OSSF renewal fee Commercial	\$20.00