



Part Time Contract Posting

104 Loop 150 Bastrop, TX 78602

(512) 581-4200

An Equal Opportunity Employer

Title: Part Time LVN	Opening Date: December, 11th, 2024	Application Deadline: Open until filled	Job #:
Department: Public Health Department	Starting Salary: \$31.00 - \$33.98/hr	Location: Bastrop, TX	Travel: Minimal

INTERNAL AND EXTERNAL JOB POSTING

Brief Job Description: This position is tasked with providing public health services and programs to Bastrop County residents within the scope of their education and expertise.

Knowledge, Skills and Abilities: This position requires knowledge of professional customer service skills, knowledge regarding public health laws and regulations as well as knowledge surrounding basic medical terminology. With the ability of proficient in administering vaccinations, tests, medications, and treatments as well as thorough documentation and record-keeping.

Minimum Qualifications: To perform this job successfully a High school diploma or equivalent is required as well as completion of a Licensed Vocational Nurse Program. Must be currently licensed as a Vocational Nurse in the State of Texas and possess a current Cardiopulmonary Resuscitation (CPR) course completion card. Preference given to bilingual professional.

To be considered for this position please send resume to donna.nichols@co.bastrop.tx.us

Bastrop County Public Health Department - Job Description Licensed Vocational Nurse (LVN)

Position Description:

The Licensed Vocational Nurse (LVN) is tasked with providing public health services and programs to Bastrop County residents within the scope of their education and expertise.

Essential Job Functions & Responsibilities:

The LVN will be responsible for several tasks, including (but not limited to):

- Administering vaccinations and vaccine information.
- Safely administering approved patient tests and medications under standing orders provided by the chief medical officer or the county health authority.
- Coordinating or navigating access to care for members of the community.
- Creating patient care plans in tandem with patients, families, and other medical providers.
- Providing community education sessions to community members.
- Delivering public health interventions in collaboration with other community partners.
- Assisting in identifying potential referral resources.
- Providing all pertinent documentation required for the nursing process including assisting with developing protocols and policies associated with clinical and community practice.
- Assessing and documenting pertinent patient signs, symptoms, and behaviors.
- Completing any required training and certifications.
- Attending all mandatory meetings.
- Performing any related duties as required.

Skills & Abilities:

- Proficiency in administering vaccinations, tests, medications, and treatments
- Knowledge of patient assessment
- Abilities in thorough documentation and record-keeping
- Ability to write effectively
- Effective interpersonal communication skills
- Comprehension of the basic principles of disease prevention and health promotion
- Ability to effectively use available IT systems and software

Qualifications:

- High school diploma or equivalent
- Completion of a Licensed Vocational Nurse Program
- Currently licensed as a Vocational Nurse in the State of Texas
- Possesses a current Cardiopulmonary Resuscitation (CPR) course completion card
- Preference given to bilingual professional