



# Bastrop County Job Posting

804 Pecan Street, Bastrop TX 78602

(512) 581-7120

*An Equal Opportunity Employer*

<b>Title:</b>  Special Projects Worker (Sawyer)	<b>Opening Date:</b>  June 8, 2021	<b>Application Deadline:</b>  Open Until Filled	<b>Job #:</b>  21061
<b>Department:</b>  LPHCP-Wildfire Fuel Mitigation Team	<b>Starting Salary:</b>  \$16.50 to \$18.64 Hourly	<b>Location:</b>  Bastrop, Texas	<b>Travel:</b>  N/A

## INTERNAL/EXTERNAL JOB POSTING

**Brief Job Description:** Under the supervision of the Special Project Coordinator (SPC), this position participates in the more complex and difficult work of manual removal of vegetative trees and plants as approved in Bastrop County Fuel Mitigation grant projects. This position performs a variety of operational, maintenance and support functions. Duties include the removal of trees and woody vegetation using chainsaws and pole saws, loading and hauling brush, operating a chipper and performance of skilled truck and equipment inspections, maintenance and repair tasks.

**Knowledge, Skills and Abilities:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Operation of and maintenance requirements of power-driven equipment; Vegetative removal and maintenance techniques; Practices, methods, materials, and tools used in maintenance work; Traffic laws, ordinances, and rules for operation of vehicles, equipment, and machinery used in the performance of essential job functions; and Occupational hazards and standard safety practices.

**Minimum Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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Bastrop County does not discriminate on the basis of race, color, age, national origin, sex, religion or disability in employment or in its activities.

A Bastrop County Job Application is required, and can be completed at:

<https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=a7d71333-73b6-4ac5-b3d7-a59c651de914> Applications postmarked after the closing date will not be accepted. Unless otherwise indicated, regular attendance is an essential job requirement of all positions in the county.

This position may require shift work outside the normal business hours and weekends. All positions requiring a degree and/or licensing require proof of degree and/or license. Your application for employment with Bastrop County may subject you to a criminal background check.

**IMPORTANT NOTE TO ALL APPLICANTS:** Only applicants scheduled for interviews will be contacted. If you are scheduled for an interview and require any reasonable accommodation in our interview process, please inform the hiring representative who calls you to schedule your interview. Whenever possible, please give the hiring representative sufficient time to consider and respond to your request. Thank you for considering employment with Bastrop County. This position has a six month eligibility list for qualified applicants. Visit our website at:

<http://www.co.bastrop.tx.us/page/co.jobs>

**BASTROP COUNTY, TEXAS**  
**Job Description**

*Job Title: Special Projects Worker (Sawyer)*

**Department:** LPHCP-Wildfire Fuel Mitigation Team      **FLSA Status:** Non-Exempt  
**Reports To:** Special Project Coordinator

**SUMMARY:** Under the supervision of the Special Project Coordinator (SPC), this position participates in the more complex and difficult work of manual removal of vegetative trees and plants as approved in Bastrop County Fuel Mitigation grant projects. This position performs a variety of operational, maintenance and support functions. Duties include the removal of trees and woody vegetation using chainsaws and pole saws, loading and hauling brush, operating a chipper and performance of skilled truck and equipment inspections, maintenance and repair tasks.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the SPC;  
Exercises no supervision.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

1. Operate construction and maintenance equipment, such as chipper, chainsaws, pole saws, haul trucks, trailers, other hand tools and equipment & machinery used in vegetation removal and maintenance operations.
2. Clear site of any potential hazards, such as old fence line and other debris ahead of mulching equipment, direct and control traffic around work site when needed, identify and address any worksite hazards.
3. Cut and drag brush; feed a wood chipper; prune trees and shrubs; sweep and rake leaf litter, pine needles, and woody debris.
4. Transport equipment & materials used in the performance of County business between sites, including:  
Identifying equipment needs for each assigned project;  
Pre-trip inspections per DOT regulations;  
Loading materials & equipment onto trucks and trailers;  
Ensuring that load is correctly placed and secured using ropes and chains as necessary so as to avoid damage to the truck or materials;  
Unloading materials & equipment from the trucks and trailers.
5. Inspect equipment for proper functioning and safety. Perform preventive and/or minor maintenance on vehicles, equipment, and machinery, including changing and replenishing fluids as required. Includes brakes, tires, oil, and electrical systems.

6. Inspect, diagnose, locate, and repair mechanical difficulties on County vehicles and equipment which will include a variety of gasoline and diesel powered maintenance and construction equipment. Assist in the purchase of maintenance parts and materials.

**OTHER FUNCTIONS:** Performs other job related duties as directed by supervisor(s).

***NOTE:** The essential functions describe the general nature and level of work being performed by employees holding this position. This is not intended to be a comprehensive listing of all duties and responsibilities required, nor are all duties listed necessarily performed by any one employee so classified.*

**MINIMUM QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge of:**

Operation of and maintenance requirements of power-driven equipment;  
Vegetative removal and maintenance techniques;  
Practices, methods, materials, and tools used in maintenance work;  
Traffic laws, ordinances, and rules for operation of vehicles, equipment, and machinery used in the performance of essential job functions; and  
Occupational hazards and standard safety practices.

**Ability to:**

Read and interpret maps, sketches, drawings, schematics, specifications, and technical manuals;  
Work for long periods of time wearing personal protective equipment and clothing;  
Perform a variety of skilled vehicle & equipment maintenance tasks;  
Independently perform complex and difficult mechanic work including diagnosing, troubleshooting, fabricating, and repair of automotive equipment;  
Accurately determine mechanical repair needs and estimate the cost and time required for repairs;  
Perform various manual tasks for extended periods of time and in unfavorable weather conditions;  
Perform heavy manual labor;  
Maintain a safe driving record;  
Work independently in the absence of supervision;  
Work in a safety-conscious environment and to follow & promote good safety practices;  
Establish and maintain effective working relationships with those contacted in the course of the job;  
Learn, understand, and apply pertinent laws, rules, and regulations including required environmental practices;  
Understand and follow verbal and written instructions;  
Communicate clearly and concisely, both verbally and in writing.

### **Physical Demands:**

Maintain effective audio-visual discrimination and perception needed for:

Making observations; operating assigned equipment, and communicate with others; and employee must have visual abilities including close vision, distance vision, depth perception, peripheral vision, and the ability to adjust focus.

Effectively handle a work environment and conditions which involve:

Exposure to loud noise, exposure to various weather conditions, working closely with others, traveling from site to site, occasionally working outside normal business hours and in hours of darkness, exposure to poisonous plants and animals, dust, dirt, fumes, and airborne particles, exposure to moving mechanical parts, exposure to electrical hazards, working in or near water including creeks and ditches.

Maintain physical condition needed to accomplish the performance of assigned duties and responsibilities, which may include:

Walking, sitting or standing for long periods of time; lifting and carrying heavy materials; climbing; performing heavy manual labor; operating assigned tools, equipment and vehicles; and working on uneven and/or slippery surfaces.

Maintain mental capacity sufficient to accomplish the performance of assigned duties and

Responsibilities, which may include:

Interpreting maps, blueprints, plans, and specifications; effective interaction and communication with others; and making sound decisions in a manner consistent with the essential job functions.

### **EXPERIENCE, EDUCATION, and LICENSING:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Experience:**

Some knowledge and experience in performing maintenance work involving the operation of vegetative removal and maintenance tools, equipment, vehicles & machinery.

#### **Education:**

High School diploma or equivalent.

#### **Licensing:**

Possession of a valid Texas driver's license. Must possess or be able to obtain a Texas Commercial Driver's License .

### **SELECTION GUIDELINES:**

Formal application; rating of education and experience; oral interview; reference and other background checks; job-related tests may be required.

**\*\*\* This position is subject to random and/or reasonable suspicion and/or post-accident testing for drugs and alcohol.**

*This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The employee further understands, and accepts, that this position falls under the provision of an “At Will” employment, and under no circumstances is a contract for employment.*