



Bastrop County Job Posting

804 Pecan Street, Bastrop TX 78602

(512) 581-7120

An Equal Opportunity Employer

Title: Law Enforcement Sergeant	Opening Date: September 13, 2018	Application Deadline: September 26, 2018	Job #: 18151
Department: Sheriff's Office	Starting Salary: \$27.49 Hourly	Location: Bastrop, Texas	Travel: N/A

INTERNAL JOB POSTING ONLY

Brief Job Description: Under the direct supervision of a Division Captain, this position performs a wide variety of law enforcement activities. Tasks are service and protection oriented and include collecting and dispensing information, arbitrating disputes, providing assistance, protecting and recovering property, preventing and investigating crime, and providing other public protection services. Duties include an element of personal danger; i.e. exposure to life-threatening circumstances, apprehending criminals, and transporting arrestees. Must be able to act without close supervision while exercising independent judgment. Performs duties in accordance with state and local statutes, as well as established departmental policies, procedures, and guidelines.

General Knowledge, Skills, & Abilities: To perform this job successfully, an individual must be able to have a working knowledge of applicable laws as related to the operation of the agency; Bastrop County Sheriff's Office policies and procedures and Bastrop County policies and procedures. This person must also have Personal Computer skills, including Microsoft Office and Professional Customer Service skills. The individual must have the ability to perform multiple tasks simultaneously in a timely manner; communicate clearly and concisely, both verbally and in writing; in person and by telephone; work independently in the absence of supervision; handle exposure to potentially hostile individuals; and maintain confidentiality of information encountered in work activities at all times.

Minimum Qualifications:

Experience: Must be a current employee and have a minimum of two (2) years' experience as a Peace Officer with the Bastrop County Sheriff's Office, and must hold at least an Advanced Peace Office Certificate from TCOLE.

Education: High School diploma or GED.

Licensing: Possession of a valid Texas driver's license. Possession of a valid Peace Officer license with the Texas Commission on Law Enforcement (TCOLE). Ability to be bonded.

Bastrop County does not discriminate on the basis of race, color, age, national origin, sex, religion or disability in employment or in its activities. Minorities, Veterans, and Disabled applicants are encouraged to apply.

All applicants will need to send a letter of intent to Human Resources office at 804 Pecan Street. Our office is open Monday thru Friday between the hours of 8:00am -5:00 pm. Unless otherwise indicated, regular attendance is an essential job requirement of all positions in the county. Must not be on probation and must not currently be under an employment violation investigation. This position may require shift work outside the normal business hours and weekends. All positions requiring a degree and/or licensing require proof of degree and/or license. Your application for employment with Bastrop County may subject you to a criminal background check.

IMPORTANT NOTE TO ALL APPLICANTS: Only applicants scheduled for interviews will be contacted. If you are scheduled for an interview and require any reasonable accommodation in our interview process, please inform the hiring representative who calls you to schedule your interview. Whenever possible, please give the hiring representative sufficient time to consider and respond to your request. Thank you for considering employment with Bastrop County. Visit our website at: <http://www.co.bastrop.tx.us/site/jobs>.