

Occupational Driver's License (Effective 01/01/2022)

Please make sure to read all the information provided, if you still have questions contact a lawyer or other legal resources provided in this packet. The clerks are not allowed to give legal advice.

Before getting your petitions approved by the District Attorney's office you must obtain the following information for them to review:

1. A certified copy of your driver's license record
2. Proof of current valid auto liability insurance or a copy of an SR22 from your insurance company
3. A copy of the court order that suspended your license, unless you checked the last box on Section 2.
4. Letter from your employer or immediate supervisor on your employer's letterhead (or an affidavit) that verifies your work schedule, if you have asked the court to let you drive to work.
5. A money order or cashier's check for \$54.00 (fee change effective 01/01/2022) made payable to Bastrop County JP#1.

NOTE: if an occupational License is granted by the court, a certified copy of the petition and Order must be on your possession the entire period that your regular license is suspended.

You will need to send a copy to DPS, along with a copy of the SR-22 and a money order for \$10.00 payable to DPS for your occupational License. (Reinstatement Fees may also apply; contact DPS regarding these and other requirements).

SEND TO: Texas Dept. of Public Safety Occupational License
ATT: CCR
P.O Box 15999
Austin TX 78761-5999

Ex Parte

The clerk fills out below

Cause No:

[Empty box for Cause No.]

Print your name

District County Justice Court of:

First Middle Last

County, Texas

Petition for Occupational Driver's License

Print your answers:

My name is: _____
First Middle Last

I am the Petitioner, and I am asking the court for an Occupational Driver's License.

I ask the Court to consider the information I have provided below.

Upon approval of this Petition, I ask the Clerk to send a certified copy of the Petition and the court Order setting out the judge's findings and restrictions to the Texas Department of Public Safety.

I. Petitioner's Personal Information

1. Home address: _____
Street address City
_____, Texas
County Zip

2. Mailing address (if different from above): _____

3. Phone number: () _____

4. Email address: _____

5. Date of birth: _____
Month Day Year

6. The last four digits of my Social Security Number are . _____

Or

I do not have a Social Security Number.

II. Driver's License Information

5. Check all that apply and provide requested information:

- I have never held a Texas Driver's License.
- My Texas Driver's License # is: _____. Expiration date: ____/____/____.
- My Driver's License was issued by the state of _____.
My Driver's License number is _____. Expiration date: ____/____/____.

6. Is your license suspended because of a physical or mental disability? Yes No
- Is your license suspended for non-payment of child support? Yes No
- Have you had 2 or more occupational driver's licenses because of a conviction in the last 10 years? Yes No

III. Notice to the State If Applicable

7. If any of the following are applicable, the Clerk of the Court should serve the State with notice of this Petition as required by the Texas Transportation Code section 521.243(a).

(Check all that apply and fill in the blanks.)

A. My license is suspended under Transportation Code section 521.342. (Conviction of various offenses of an individual under the age of 21)

Yes No

Date of conviction

Court of conviction

B. My license is suspended because I was convicted of:

- a. Criminally Negligent Homicide *Penal Code 19.05*
- b. Driving While Intoxicated *Penal Code 49.04*
- c. Driving While Intoxicated with Child Passenger *Penal Code 49.045*
- d. Flying While Intoxicated *Penal Code 49.05*
- e. Boating While Intoxicated *Penal Code 49.06*
- f. Assembling or Operating an Amusement Ride While Intoxicated *Penal Code 49.065*
- g. Intoxication Assault *Penal Code 49.07*
- h. Intoxication Manslaughter *Penal Code 49.08*

on _____ in _____

Date of conviction Court of conviction County of Conviction

IV. Suspensions and Charges

8. Why is your Driver's License suspended? (Check all that apply and fill in the blanks):

A. I was arrested on ___/___/___ and the breath sample I provided registered above 0.08.
(date)

B. I was arrested on ___/___/___, and I did not give a breath sample, as requested.
(date)

Within the past ten (10) years from the date of the arrest that led to your current suspension, have you had a suspension for refusal to give a breath/blood sample or providing a sample with a blood alcohol content greater than .08 following an arrest for DWI?

YES NO

C. This court convicted me of _____ on (date) ___/___/___.

D. A Texas court determined that I am a "habitual violator of traffic laws."

E. A Texas court ordered me to go to a Driver Education Program, and my license, permit, and/or driving privilege is automatically suspended for 365 days.

F. Other (If you did not check any of the above, why is your license suspended or invalid? Be specific.)

9. I have the following criminal charges pending: (You do not need to list traffic or Class C charges.)

V. Petitioner's Essential Need to Drive

If your license is suspended based on an offense under Penal Code 49.04 - 49.08, you are required to have an interlock device installed on each motor vehicle you own or operate, and you do not need to complete Numbers 10, 11, and 12 below.

10. Why do you need an Occupational Driver's License? *(Check all that apply):*

I need an Occupational Driver's License to drive to and from my place of work.

Name of Employer #1: _____

Employer's Address: _____

Days and hours you work: _____

Job title: _____

Name of Employer #2: _____

Employer's Address: _____

Days and hours you work: _____

Job title: _____

I need to drive to **school**. *(Fill out below):*

School Name: _____

School Address: _____

Days and hours of your classes: _____

Other *(explain):* _____

11. Driving schedule you are requesting:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm
To:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm

12. If you are asking the Court to allow you to drive for more than 4 hours per day, explain why below:

VI. Petitioner's Request to the Court

13. I ask the Court to order the Texas Department of Public Safety to issue me an Occupational Driver's License to drive for the purposes described above.

I further ask this Court to order the Texas Department of Public Safety to administer any and all tests required for the issuance of said Occupational License.

Petitioner's name (print)



Petitioner's signature

Date

Unsworn Declaration Made Under Penalty of Perjury

As allowed by Section 132.001 of the Texas Civil Practices and Remedies Code, I am filing this Unsworn Declaration in support of the Petition for Occupational Driver's License in place of a Verified Petition.*

My current legal name is:

First Middle Last

My date of birth is: ____/____/____.
Month Day Year

My address is:

Street Address City State Zip Code Country

I declare under penalty of perjury that all information in this Petition is true and correct. I understand I could be prosecuted for lying on this form.

Formally signed in _____ County, _____ State
County State

on this date: ____/____/____.
Month Day Year



**Signature of Person Asking for
Occupational Driver's License**

*Pursuant to Texas Civil Practice and Remedies Code Section 132.001, an unsworn declaration may be used in lieu of a written sworn declaration, verification, certification, oath, or affidavit required by statute or required by a rule, order, or requirement adopted as provided by law. This provision does not apply to an oath of office or an oath required to be taken before a specified official other than a notary public. An unsworn declaration made under this section must be 1) in writing, 2) signed by the person making the declaration as true under penalty of perjury and 3) in substantially the form used above.

See below for a list of documents to attach to this Petition:

- A certified abstract (Type AR) of your driver's license record.
- An SR22 from your insurance company providing proof of current valid auto liability insurance.
- Proof of need to drive: Examples of proof: A letter from your employer or immediate supervisor on your employer's letterhead that verifies your work schedule, a current pay stub, school registration with schedule, or your sworn affidavit explaining to the court why you need to drive unless your license is suspended solely based on an intoxication offense under Penal Code 49.04 – 49.08 and any vehicle you own or operate must be equipped with an interlock device.

Ex Parte

The clerk fills out below.

Cause No:

[Empty box for Cause No.]

Print your name

District County Justice Court of:

County, Texas

First

Middle

Last

Order for Occupational Driver's License

On this date, the Court heard the petitioner's Application for Occupational Driver's License.

The Petitioner named below appeared in person without an attorney.

The Court finds that **notice to the State:** (Check one.)

The Court fills out this box.

- was not required.
- was given as required by Texas Transportation Code Section 521.243 and: (Check one.)
 - the attorney representing the State did not appear.
 - the attorney representing the State, _____, also appeared.

I. Findings

1. The Court FINDS that Petitioner's **personal information** is as follows:

- a. Name: _____
first middle last
- b. (Check all that apply and fill in the blanks)
 - Petitioner's Texas Driver's License Number is _____.
 - Petitioner's Texas Driver's License expiration date is _____.
 - Petitioner has never had a Texas Driver's License.
 - Petitioner has a Driver's License from _____ with License Number _____.
- c. Home address: _____
Street address
- _____ *City County State Zip Code*
- d. Phone number: (____) _____
- e. Date of birth: ____/____/____
Month Day Year

2. The Court FINDS that it has **jurisdiction and venue** over this case and the Petitioner because:
(Check all that apply and fill in the blanks.)

- Petitioner resides in this County.
- The offense for which Petitioner's license was suspended happened in this county.
- This Court convicted Petitioner of an offense under the laws of this state that resulted in the automatic suspension or cancellation of Petitioner's license.

3. The Court FINDS that Petitioner has provided the Court with the following:

- a certified abstract (type AR) of Petitioner's driver's license record **and**
- an SR-22 financial responsibility insurance certificate.

4. The Court FINDS that Petitioner's driver's license is **suspended** because: (Check all that apply and fill in the blanks.)

This Court convicted Petitioner of _____ on (date) ___ / ___ / ___
under cause number: _____.

Petitioner refused to submit to a breath or blood test or submitted a breath or blood test that registered more than 0.08 following an arrest on ___ / ___ / ___ for:
Date

(Check one.)

Driving While Intoxicated

Other: _____

The Texas Department of Public Safety said Petitioner was a habitual violator of traffic laws.

Other: _____

5. **The Court FINDS that Petitioner's driver's license is not denied, suspended or revoked because of a physical or mental disability or nonpayment of child support.**

The Court further FINDS that Petitioner has not been issued more than one Occupational Driver's License following a conviction during the past 10 years.

6. (Check all that apply and fill in the blanks.)

The Court FINDS that the suspension of Petitioner's license **began/begins** on or about ___ / ___ / ___ and **ends** on or about (date): ___ / ___ / ___.

The Court FINDS that the Petitioner's license is invalid for an indefinite period of time.

7. The Court FINDS that Petitioner: (Check all that apply and fill in the blanks. NOTE: If your license is suspended based on an offense under Penal Code 49.04 - 49.08, you are required to have an interlock device installed on each motor vehicle you own or operate, and you do not need to complete Number 7.)

works for the following employer(s):

Employer #1: _____ Work Phone: _____

Work Address: _____

Employer #2: _____ Work Phone: _____

Work Address: _____

works for him/herself. Petitioner's occupation is: _____

Petitioner's work address is: _____

drives as part of his/her work and/or essential needs throughout the following county or counties:

attends school at or transports family members to the following school(s):

School #1: _____ School Phone: _____

School Address: _____

School #2: _____ School Phone: _____

School Address: _____

has other essential needs to drive _____

The Court fills out the rest of this form.

(Check applicable.)

- The Court FINDS that Petitioner’s driver’s license is suspended because of an intoxication offense and the Occupational License here Ordered is subject to the restrictions set out below.
- The Court FINDS that Petitioner has an **essential need** to drive and the Occupational Driver’s License here Ordered is subject to the restrictions set out below.

II. Orders

The Court **ORDERS** that this Petition for Occupational Driver’s License is **GRANTED** subject to the following restrictions and **ORDERS** Petitioner to follow all restrictions listed below.

The Court **ORDERS** the Texas Department of Public Safety to issue an Occupational Driver’s License to Petitioner subject to the following restrictions. The Court further orders the Texas Department of Public Safety to administer any and all tests required for the issuance said Occupational License, and, if Petitioner passes all required tests, issue an Occupational Driver’s License to Petitioner subject to the following restrictions.

Restrictions

- ✓ Petitioner **must not** drive a commercial vehicle with this license.
- ✓ Petitioner **must** maintain in full force and effect an SR-22 automobile liability insurance policy for the entire period the Occupational Driver’s License is in effect.
- ✓ Petitioner **must** have in his/her possession a certified copy of this court order while driving and **must** allow a peace officer to examine the order when requested.

The Court also **ORDERS** the restrictions checked below: *(Check all that apply.)*

- Any vehicle owned or operated by the Petitioner **MUST** be equipped with a working ignition interlock device in accordance with Texas Transportation Code Section 521.2465.
- Petitioner **must not** refuse any lawful request by law enforcement for a sample of Petitioner’s breath or blood if stopped for Driving While Intoxicated.
- Petitioner **must** submit to periodic testing for alcohol or controlled substances as follows:

- Petitioner **must** attend the alcohol/drug counseling program listed below and give the court clerk proof of attendance within _____ days of this order.
Program: _____

- Petitioner **must** submit to community supervision as follows: .

- Petitioner **may** only drive in the counties listed here:

- Petitioner **must** only drive to and from work or school and for essential duties, including medical appointments, court appointments, attorney appointments probation office meetings, and any supervision, education, counseling, or other essential needs authorized by this court.

Petitioner **must not** drive more than: *(Check one.)*

- 4** hours in any 24 hour period.
- 12** hours in any 24 hour period. The Court specifically finds that Petitioner needs to drive more than 4 hours and ORDERS that the 4 hour limitation is waived.

Petitioner **must** only drive on the days and at the times listed below:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm
To:	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm	___ am/pm

Petitioner **must** always keep a log book in any car Petitioner drives. Petitioner must correctly record in the log book all dates and times Petitioner drives and the destination and reason for each trip. Petitioner must show this log book to any law enforcement officer upon demand.

Additional Restrictions:

III. Date this Order takes Effect

The Court Clerk shall send a certified copy of the Petition and the court Order setting out this Court's findings and restrictions to the Texas Department of Public Safety.

This Order takes effect on: *(Check one and write in the date, if applicable.)*

- the date this Order is signed by the Court.
- ___ / ___ / ___ which is 91 days after the date Petitioner's license was suspended.
- ___ / ___ / ___ which is 181 days after the date Petitioner's license was suspended.
- ___ / ___ / ___ which is 366 days after the date Petitioner's license was suspended.

Petitioner may use a certified copy of this Order for Occupational Driver's License as a restricted license ONLY for 45 days, beginning on the date this Order takes effect.

IV. Date this Order Ends

Unless revoked by the Court, this Order for Occupational Driver's License remains valid until:

(Check one and write in the date, if applicable.)

____ / ____ / ____.

____ / ____ / ____ which is the date Petitioner's current driver's license suspension ends.

The reason for Petitioner's current driver's license suspension is listed in 4 above.

V. Warnings to Petitioner

It is a **Class B Misdemeanor** for you to drive in violation of any of the restrictions listed above.

It is a **Class B Misdemeanor** for you to drive without a certified copy of this order in your possession.

The Court may revoke this Order, at any time, for good cause.

This Order and your Occupational Driver's License are automatically revoked if you are convicted of driving in violation of any of the restrictions listed above or convicted of driving without a certified copy of this Order in your possession.

You may use a certified copy of the Order for Occupational Driver's License to drive for 45 days only, beginning on the date this Order takes effect. **If you do not receive your Occupational Driver's License from the Texas Department of Public Safety (DPS) before the 45th day after the date this Order takes effect, you MUST not drive until you receive your Occupational Driver's License from Texas Department of Public Safety or come back to court to get an Amended Order for Occupational Driver's License that extends the 45-day time period.**

If this ORDER includes a finding of an essential need to drive, and the places, reasons, days or times that you need to drive change, you must come back to Court to get an Amended Order for Occupational Driver's License that reflects those changes.

Signed On: _____

By: _____
Judge's Signature

FREE LEGAL ADVICE CLINIC

WHEN

First Tuesday of the Month

WHERE

Library of Bastrop
Intermediate School

509 Old Austin Highway, Bastrop, Texas 78602

TIME

4:15 p.m. until 6:00 p.m. Must be signed in by 6:00 p.m. to meet with an attorney or staff.

SPONSORS

VLS VOLUNTEER LEGAL SERVICES Central Texas

Bastrop County Bar Association

TRLA
Texas RioGrande Legal Aid

INFORMATION

Residents of Bastrop County will be able to seek advice on a variety of non-criminal topics such as divorce, foreclosure, veterans' benefits, wills and estates, bankruptcy, employment, and landlord/tenant matters. The advice clinics will be staffed by volunteer lawyers from the Bastrop County Bar Association and staff of VLS and TRLA. The clinics will have Spanish translators available.

Lawyers will meet with participants for about 15 minutes to answer legal questions. Participants should bring any papers related to their legal concerns. If people cannot attend the event, bi-weekly legal clinics are held in Austin.

For more information, call TRLA at (512)374-2700 or visit www.trla.org or bastropbar.org

Legal Resources for the Community

Lawyer Referral Service of Central Texas

512-472-8303 LRS is a public service designed to help you find an attorney or other legal resources or community service organizations. We are a non-profit established in 1966. Through this service, you can obtain a thirty-minute appointment with an attorney that handles your type of case for only \$20.

LegalLine

Call 472-8303 from 5:30 to 7:30 p.m. on the first Tuesday of every month for LegalLine, the free legal advice hotline that answers legal questions over the telephone. Sponsored by the Lawyer Referral Service of Central Texas and Austin Young Lawyers Association, LegalLine is staffed by attorney volunteers who answer legal questions and give brief legal advice.

People's Law School

A community service organized by the Austin Bar Association, UT Law School, the Lawyer Referral Service, and KEYE, the People's Law School features basic classes in many types of law. Classes are taught by attorney volunteers. This year's event will be held Feb. 23, 2008, at the UT Law School.

Texas RioGrande Legal Aid - Austin Office

1-888-988-9996 or 512-374-2700 (Austin) 8 a.m. - 5 p.m. Monday through Friday for general civil legal services. Austin Legal Clinic East Drop-in (no calls) Monday evenings 6 - 7 p.m., Martin Junior High, 1601 Haskell (Corner of Comal and Haskell). Austin Legal Clinic North Drop-in (no calls) Wednesday evenings 6 - 7 p.m., Webb Middle School, 601 E. St. John's Ave., Austin.

Fee Disputes for Travis County

512-472-0279 The Austin Bar Association's Fee Dispute Committee handles billing disputes between Travis County attorneys and their clients.

Advocacy, Inc.

800-315-3876 or 512-454-4816 (Austin) Disability-related issues, including access and discrimination

Austin Tenants Council

512-474-7007 (Austin) Housing discrimination based on race, color, religion, sex, national origin, familial status, or disability

Capital Area Agency on Aging

888-622-9111 or 512-916-6062 (Austin) Provides persons over age 60 with abuse/neglect referral, legal awareness education, health care information, long-term care insurance information, public benefits counseling/information, ombudsman services. Also provides assistance with filling out forms, individual advocacy, individualized advice, public interest advocacy, self-help materials and referrals to other agencies

Capital Area AIDS Legal Project

512-458-2437 (Austin) Estate planning, discrimination, debtor counseling, insurance problems, access to health care, public benefits, family law, immigration and other matters encountered by eligible clients

Dispute Resolution Center

512-371-0033 (Austin) Provides alternative dispute resolution services including mediation, mini-trial, moderated conference settlement conference, summary jury trial and arbitration

Family Eldercare, Inc

512-450-0844 (Austin) Guardianships and money management assistance for incapacitated elderly or disabled persons, due to neglect, abuse or exploitation

Political Asylum Project of Austin (PAPA)

512-478-0546 (Austin) Immigration: asylum, cancellation of removal, voluntary departure, VAWA, citizenship, family-based visa petitions, detainees rights

SafePlace

Domestic Violence Hotline: 512-928-9070 (Austin) Sexual Assault Hotline: 512-440-7273 (Austin) www.austin-safeplace.org
Domestic violence services, sexual assault crisis center and services to victims with disabilities

Texas Workforce Commission

512-320-8808 (Austin-Labor Solutions) 512-832-9116 (Austin-North) 512-416-1314 (Austin-Veteran's Ctr) 512-719-4145 (Austin-Workforce Ctr). Provides employment-related assistance including discrimination in employment, education, job search and unemployment insurance; services include general information, individual advocacy, and ombudsman services

Austin Association for Legal Professionals